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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Regular Meeting  
Date of Meeting: January 3, 2024  
Time of Meeting: 6:52 p.m.  
Minute Page No: Page 1 of 20

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The Regular Meeting of the Governing Body was called to order by Mayor Michele Dale at 6:52 p.m.

**Adequate Notice Statement**

Mayor Dale read the following statement:

Pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-8) adequate notice of this Regular Meeting was advertised in the Herald News in and The Record in its issues of December 19 & 26, 2023, and posted on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits – located to the left, right and rear of this room – for use in case of an emergency. Thank you.

Agenda No. I

**Pledge of Allegiance**

Mayor Dale led all in attendance in a salute to the flag.

Agenda No. II

**Roll Call**

Present: Councilmembers Ada Erik, Michael Chazukow, Marilyn Lichtenberg,  
Kevin Goodsir, Matthew Conlon, David Marsden

Absent:

Also Present: Mayor Michele Dale, Township Administrator William Senande,  
Township Attorney Ed Pasternak

Agenda No. III

**Reading of or Approval of Unapproved Minutes**

December 13, 2023 Regular Meeting Minutes

Motion to approve the minutes.

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Moved: Erik                      Seconded: Lichtenberg  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
Voted Nay: None  
Motion carried:

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Agenda No. IV

**Meetings**

January 17, 2024 Regular Meeting  
February 14, 2024 Regular Meeting & Board of Health Meeting  
March 6, 2024 Regular Meeting

Agenda No. V

**Proclamations**

None

Agenda No. VI

**Presentations**

Agenda No. VI 1

Swearing In Ceremony of police Department

Mayor Dale swore in:  
Chief Shannon Sommerville  
Captain Anthony Perrello  
Lieutenant Mathew Kloo  
Sergeant Jonathan Bregman  
Patrolman Ryan Vath  
Patrolman Michael Tartarilla

Mayor Dale congratulated the police department past and present and thanked them for their service to the Township.

Agenda No. VII

**Executive Session**

None

Agenda No. VIII

**Discussion Items / Official Communications**

None

Mayor Dale opened the meeting to the public comment portion.

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Agenda No. X

Public Comments

None
Seeing no one wishing to speak, Councilwoman Erik made a motion to close the public portion.
Seconded by Councilwoman Lichtenberg. All were in favor.

Agenda No. XI

Council Comments

None

Agenda No. IX

Unfinished Business, Final Passage of Ordinances

None

Agenda No. XII

New Business, Introduction of Ordinances, Resolutions

Agenda No. XII 1

~ Ordinance 2024 - 001 ~

ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY CONCERNING SALARIES AND COMPENSATION FOR SPECIAL POLICE OFFICERS

BE IT ORDAINED by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey that pursuant to Chapter 33 entitled Personnel of the Revised General Ordinances of the Township of West Milford, New Jersey, 2007 the following Officers and Employees here below stated shall be classified by job title with the corresponding pay ranges:

1. TEMPORARY, PART TIME AND SEASONAL EMPLOYEES

Table with 2 columns: Job Title and Effective July 1, 2024. Rows include Special Police Officer Class I (\$24.00), Special Police Officer Class II (\$25.00), \*Night Rate 11pm - 7am (Additional per hour) (\$2.00), Municipal Court Attendant Class I (\$24.00), Municipal Court Attendant Class II (\$25.00), and Clothing Allowance (\$410.00).

- 2. CLOTHING ALLOWANCE - Special Officers qualify for a clothing and maintenance allowance annually. Half the annual amount payable on or about December 1st of each year for those officers working a minimal of 35 hours since January 1st of that year, with an additional payment of \$2.50 each hour worked in addition to the minimum 35, with the total allowance not exceeding the maximum amount for that year regardless of the number of all hours worked. Special Officers qualifying for a clothing and maintenance allowance upon the submission for receipts for actual purchases of up to \$410.00.
3. HOLIDAY PAY - Officers shall be entitled to time and one-half pay for all hours worked on New Year's Day, Easter, Memorial Day, July 4th, Labor Day and December 25.
4. CALL-OUTS - All callouts are payable for time worked, with a minimum of two hours pay including mandatory training.
5. Township Road Work - Callouts payable by normal hourly wage.
6. Contractor Road Work - Callouts payable at \$30.00 per hour.
7. GENERAL PROVISIONS - Any ordinance or parts thereof in conflict or inconsistent with the provisions of this ordinance are hereby repealed to such extent as they are in conflict or inconsistent.
8. EFFECTIVE DATE - This ordinance shall take effect on July 1, 2024.

Introduced: January 3, 2024
Adopted:
Effective Date:

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for February 14, 2024. Notice of this public hearing shall be published in the Herald News on or about January 9, 2024.

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Motion to move Ordinance 2024-001.

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Moved: Erik Seconded: Lichtenberg  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Marsden  
Abstain: Conlon  
Voted Nay:  
Motion carried:  
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Agenda No. XII 2

**~ Ordinance 2024 – 002 ~**

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 271, “POLICE SERVICES CHARGES,” OF THE REVISED GENERAL ORDINANCES**

**BE IT ORDAINED** by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey, as follows:

**SECTION 1.** Chapter 271 Police Services Charges, Section §271-2, Rate for employment by third parties, of the Revised General Ordinances of the Township of West Milford, is hereby amended and supplemented to read as follows:

**§ 271-2. Rate for employment by third parties.**

Third parties seeking to utilize Township police services must coordinate the services through the Police Department. The Township shall be paid for the outside employment of police by third parties at a rate equal to the overtime rate of the officer being employed or the average overtime rate as of January 1<sup>st</sup> of that year, whichever is greater. Special Police Officers shall be paid at their straight time rate. An additional 10% shall be added for benefits, supervision, and other overhead. The Township may require the establishment of an escrow account initially funded at an amount estimated to cover the cost of the employment, which shall be posted at least 10 days prior to the date in which the employment is needed.

**SECTION 2.** All ordinances of the Township of West Milford which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid by any court or competent jurisdiction, such decision shall not affect the remaining portion of this ordinance.

**SECTION 4.** This Ordinance may be renumbered for purposes of codification.

**SECTION 5.** EFFECTIVE DATE – This ordinance shall take effect on April 1, 2024.

Introduced: January 3, 2024  
Adopted:  
Effective Date:

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for February 14, 2024. Notice of this public hearing shall be published in the Herald News on or about January 9, 2024.

Motion to move Ordinance 2024-002.

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Moved: Erik Seconded: Lichtenberg  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Marsden  
Abstain: Conlon  
Voted Nay:  
Motion carried:  
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Agenda No. XII 3

**~ Ordinance 2024 – 003 ~**

**ORDINANCE OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC STATE OF NEW JERSEY ADDING A NEW CHAPTER ENTITLED “BUSINESS INSURANCE REGISTRATION” OF THE REVISED GENERAL ORDINANCES**

**WHEREAS**, the State and General Assembly of the State of New Jersey enacted Bill No. 1368 which institutes minimum liability insurance requirement for owners of businesses and rental units.; and

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**WHEREAS**, the law gives municipalities flexibility with respect to handling the annual registration of certificates of insurance; and

**WHEREAS**, the Township Council has determined that it is necessary to establish within the Code, regulations regarding the business and rental unit liability insurance implementation and an administrative fee for the annual registration; and

**NOW THEREFORE, BE IT ORDAINED**, by the Township Council of the Township of West Milford, in the County of Passaic, and State of New Jersey wishes to amend the Code of the Township of West Milford to add a new Chapter entitle Business Insurance Registration to read as follows:

**SECTION 1. Chapter XX Business Insurance Registration**

**§ XX-1 INSURANCE COVERAGE REQUIRED.**

- a. The owner of a business or the owner of a rental unit or units, other than a multifamily home as set forth in this section below, shall be required to maintain liability insurance for all negligent acts and omissions in an amount of no less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
- b. The owner of a multifamily home which is four or fewer units, one of which is owner-occupied, shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$300,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

**§ XX-2 ANNUAL REGISTRATION REQUIREMENT.**

- a. Any owner of a business or rental unit(s) required to maintain insurance as set forth in § XX-1, above, is required to register the certificate of such insurance coverage with the Township Clerk as follows:
  1. Within 30 days of the date this chapter takes effect.
  2. Within 30 days of the date of establishment of said business or rental unit(s) within the Township.
  3. On or before January 15 or each year following enactment of this section.
- b. A new certificate will be required annually for each calendar year. All certificates shall be renewed no later than January 15 of each year. It shall be the responsibility of any owner conducting, operating or engaging in any business covered by this requirement to apply for a certificate at the Office of the Clerk.

**§ XX-3 DEFINITIONS.**

The following words and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

**BUSINESS**

Any person offering and/or engaged in buying, selling, storing and/or transferring merchandise, goods, real property, personal property, moneys, services and/or other items who do so for a fee, price, retainer, commission, percentage and/or other means of compensation for the purpose, stated or otherwise, of realizing a profit or other gain.

**CERTIFICATE OF INSURANCE**

The certificate of insurance form.

**MUNICIPAL INSURANCE REGISTRATION CERTIFICATE**

The certificate issued by the Municipal Clerk indicating compliance with the registration requirement.

**MUNICIPAL INSURANCE REGISTRATION FORM**

The registration form to be filed with the Municipal Clerk.

**MUNICIPALITY**

The Township of West Milford.

**§ XX-4 MUNICIPAL INSURANCE REGISTRATION FORM; REQUIRED INFORMATION; ISSUANCE OF CERTIFICATE.**

- a. Any business owner, rental unit owner, or owner of a multifamily home that is four or fewer units, one of which is owner occupied, located within the Township of West Milford shall file a completed municipal insurance registration form and certificate of insurance with the Clerk and shall pay the required fee.
- b. The municipal insurance registration form shall contain the following information for each owner applying for a certificate:
  1. The name of the owner.
  2. The nature of and address of the business, rental unit(s) or multifamily home(s).
  3. The business address of the owner.
  4. The home address of the owner.
  5. The business telephone number of the owner.
  6. The home telephone number and/or cell number of the owner.

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7. The trade name or other business identification titles used by the owner.
- c. The Clerk shall issue a municipal insurance registration certificate to any owner who files a completed municipal insurance registration form with certificate of insurance demonstrating the required coverage, and pays the required fee.
- d. Upon receipt of the requirements of § XX-4c, the municipal insurance registration certificate shall be issued along with a copy of the completed municipal insurance registration form with an acknowledgment by the Clerk that it has been properly filed.

**§ XX-5 LICENSING TWO OR MORE BUSINESSES OR LOCATIONS.**

- a. In the event that two or more businesses occupy the same location, the owner shall be required to complete a separate municipal insurance registration form and obtain a separate certificate for each such business.
- b. In the event that the same owner conducts businesses at two or more locations, a separate business registration form and certificate shall be required for each location.

**§ XX-6 CHANGES IN BUSINESSES OR LOCATIONS OR OWNERS.**

Every owner having a municipal insurance registration certificate for a business or rental unit or multifamily home of four or few units, one of which is owner-occupied, that ceases to operate, changes the principal activity in which it is engaged, changes its location and/or locations in the municipality, moves out of the municipality or changes owners and/or managers, must submit written notice to the Clerk within 30 days of such change. In the event of cessation of business or moving out of the municipality, the person having a certificate for a business must provide the name, address and home telephone number of the person or principal officer of the business to the Clerk within 30 days of such event.

**§ XX-7 COMPLIANCE WITH APPLICABLE LAWS AND ORDINANCES.**

Issuance of a municipal insurance registration certificate by the municipality does not evidence compliance with other applicable rules, regulations, ordinances and statutes of the municipality, county and State of New Jersey, or other regulatory agencies having jurisdiction over the activities of the certificate holder.

**§ XX-8 REGISTRATION FEE.**

The annual fee for registration of the certificate of insurance pursuant to this section shall be \$20, due at the time the certificate of insurance is to be registered with the Township Clerk.

**§ XX-9 VIOLATIONS AND PENALTIES.**

If the owner of a business or rental unit(s) subject to the registration requirements of this section is found to be in violation of these provisions, a fine of not less than \$500 but no more than \$5,000 may be assessed against same through a summary proceeding in accordance with the provisions of in N.J.S.A. 2A:58-10 et seq.

**SECTION 2.** All ordinances of the Township of West Milford, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 4.** This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

**SECTION 5.** This Ordinance may be renumbered for codification purposes.

Introduced: January 3, 2024

Adopted:

Effective Date:

ATTEST:

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for February 14, 2024. Notice of this public hearing shall be published in the Herald News on or about January 9, 2024.

Motion to move Ordinance 2024-003.

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Moved: Lichtenberg                      Seconded: Conlon  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
Voted Nay:  
Motion carried:

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Mayor Dale asked to move Resolutions 2024-055 through 2024-068.

Agenda No. XII 4

~ Resolution 2024 – 055 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF PASSAIC FOR THE SERVICES OF A CHIEF REGISTERED ENVIRONMENTAL HEALTH SPECIALIST FOR THE PERIOD OF JANUARY 1, 2024 THROUGH JUNE 30, 2024**

**WHEREAS**, the Township is in need of the services of a Chief Registered Environmental Health Specialist to monitor the functions of the Registered Environmental Health Specialists and support personnel employed in the Health Department; and

**WHEREAS**, the Chief Registered Environmental Health Specialist would also be able to conduct inspections, investigations and educational outreach activities; and

**WHEREAS**, the Township requires the services of a Chief Registered Environmental Health Specialist for three to four days per week; and

**WHEREAS**, the County of Passaic is willing and able to supply the services of a Chief Registered Environmental Health Specialist for the period of January 1, 2024 through June 30, 2024; and

**WHEREAS**, the Township Administrator and County/Township Health Officer recommends entering into the Shared Services Agreement with the County of Passaic; and

**WHEREAS**, the Township will reimburse the County for the prorated salary of the Chief Registered Environmental Health Specialist based on the number of days assigned to the Township; and

**WHEREAS**, this Agreement shall not exceed \$30,000.

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds in account number 01-201-47-500-201.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford hereby authorize the Shared Services Agreement with the County of Passaic for the services of a Chief Registered Environmental Health Specialist for the period of January 1, 2024 through June 30, 2024.

Adopted: January 3, 2024

Agenda No. XII 5

~ Resolution 2024 – 056 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO JOHN THEESE FOR REGISTERED ENVIRONMENTAL HEALTH SPECIALIST IN THE TOWNSHIP'S HEALTH DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$24,266.00**

**WHEREAS**, the Township of West Milford has a need to appoint a Registered Environmental Health Specialist (REHS) as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Chief Financial Officer has determined and certified that the amount will not exceed \$24,266.00; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the term of a contract for this service shall be January 1, 2024 to December 31, 2024; and

**WHEREAS**, John Theese will provide REHS services as sought by the Township of West Milford and outlined in a contract on file in the Office of the Township Clerk in an amount not to exceed \$24,266.00; and

**WHEREAS**, all REHS services will be as assigned and scheduled by the Township Health Officer; and

**WHEREAS**, John Theese has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or

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candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit him from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds pursuant to N.J.A.C. 5:30-5.4, said funds to be encumbered from account number 01-201-27-335-480.

**NOW THEREFORE, BE IT RESOLVED** that the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey authorizes the Mayor and the Township Clerk to enter into a contract with John Theese as described herein to the satisfaction of the Township Administrator; and,

**BE IT FURTHER RESOLVED** that the contract, resolution and all other pertinent documents shall remain on file in the office of the Township Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

Adopted: January 3, 2024

Agenda No. XII 6

~ Resolution 2024 – 057 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING A MONTH-TO-MONTH CARETAKER AGREEMENT WITH LOIS REED HAGEMAIER TO SERVE AS CARETAKER OF WESTBROOK PARK**

**WHEREAS**, the Township of West Milford previously authorized caretaker agreements for Westbrook Park; and

**WHEREAS**, the Department of Community Services & Recreation has recommended that Lois Reed Hagmaier continue to serve in this capacity.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of West Milford, in the County of Passaic, and State of New Jersey as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a caretaker agreement with Lois Reed Hagmaier to serve as caretaker of Westbrook Park for the period January 1, 2024 through December 31, 2024 on a month-to-month basis.
2. Said agreement is contingent upon Ms. Hagmaier completing a successful interview with the Township Administrator and satisfactory completion of a background check in accordance with Township requirements for same.
3. The Chief Financial Officer shall receive a copy of the aforementioned agreement and make appropriate adjustments with respect to any 1099 reporting to the IRS.
4. This Resolution shall take effect immediately.

Adopted: January 3, 2024

Agenda No. XII 7

~ Resolution 2024 – 058 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO G ENVIRONMENTAL SERVICES FOR LSRP SERVICES FOR 1480 UNION VALLEY ROAD (TOWN HALL SITE)**

**WHEREAS**, there exists a need for Licensed Site Remediation Professional (LSRP) services in connection with the 1480 Union Valley Road site (Town Hall) in response to compliance notices from the NJ Department of Environmental Protection; and

**WHEREAS**, G Environmental GECP Inc. successfully provided LSRP services for remediation activities at the this site per Resolution 2017-400, Resolution 2021-225 and Resolution 2023-050; and

**WHEREAS**, the CFO has certified to the availability of funds, said funds to be encumbered from account number 01-201-20-161-452; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "professional services" and the contract itself, must be made available for public inspection.

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**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic and State of New Jersey, as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with G Environmental, 8 Carriage Lane, Succasunna, NJ 07876, for environmental consulting services in connection with Licensed Site Remediation Professional (LSRP) services to be performed at the site known as Town Hall, 1480 Union Valley Road, West Milford to conduct remediation work for the site including applying for Remedial Action Permit (RAP), monitoring of engineering cap, well abandonment if needed and any other LSRP/NJDEP reporting regulations.
2. This contract is awarded without competitive bidding as a professional service in accordance with the provisions of the Local Public Contracts Law because said services are performed by a person licensed under law to practice a recognized profession.
3. The total fee authorized for this contract shall not exceed \$9,180 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.
5. This award is subject to G Environmental submitting a Business Entity Disclosure Certification which certifies that his firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of G Environmental, Inc. from making any reportable contributions through the term of the contract.

Adopted: January 3, 2024

Agenda No. XII 8

~ Resolution 2024 – 059 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO G ENVIRONMENTAL SERVICES FOR LSRP SERVICES FOR 30 MARSHALL HILL ROAD (DPW SITE ON LYCOSKY DRIVE)**

**WHEREAS**, there exists a need for Licensed Site Remediation Professional (LSRP) services in connection with the 30 Marhill Road site (DPW site on Lycosky Road) in response to compliance notices from the NJ Department of Environmental Protection; and

**WHEREAS**, G Environmental GECP Inc. successfully provided LSRP services for remediation activities at the this site per Resolution 2019-371, Resolution 2021-224, and Resolution 2023-051; and

**WHEREAS**, the CFO has certified to the availability of funds, said funds to be encumbered from account number 01-201-20-161-452; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “professional services” and the contract itself, must be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic and State of New Jersey, as follows:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic and State of New Jersey, as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a contract with G Environmental GECP Inc., 8 Carriage Lane, Succasunna, N J 07876, for environmental consulting services in connection with Licensed Site Remediation Professional (LSRP) services to be performed at the site known as the West Milford DPW/Recycling Center, Lycosky Drive (formerly 30 Marhill Road) to conduct remediation for the site including site investigation, remedial investigation, continued groundwater sampling for MW10, documentation of trends, survey of wells, field work and any other LSRP/NJDEP reporting regulations.
2. This contract is awarded without competitive bidding as a professional service in accordance with the provisions of the Local Public Contracts Law because said services are performed by a person licensed under law to practice a recognized profession.
3. The total fee authorized for this contract shall not exceed \$10,385 without the prior written approval of the Township Council.
4. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.
5. This award is subject to G Environmental submitting a Business Entity Disclosure Certification which certifies that his firm has not made any reportable contributions to a



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political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of G Environmental, Inc. from making any reportable contributions through the term of the contract.

Adopted: January 3, 2024

Agenda No. XII 9

~ Resolution 2024 – 060 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY APPROVING THE CONTINUATION OF THE 2020 NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITH STUART B. KLEPESCH TO PROVIDE LEGAL SERVICES FOR THE TOWNSHIP OF WEST MILFORD (TAX FORECLOSURE LIST #37)**

**WHEREAS**, the Township of West Milford wishes to continue the award of a professional services contract by virtue of Resolution 2020-390 adopted December 16, 2020 for the 2020 year to represent the Township in foreclosure matters as outlined in foreclosure list # 37; and

**WHEREAS**, Stuart B. Klepesch, has worked on these matters on behalf of the Township; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for these services, said funds have been encumbered to account number 01-201-20-145-503 in 2022; and

**WHEREAS**, Stuart B. Klepesch, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that this firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Stuart B. Klepesch from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Township Mayor and Township Clerk be and are hereby authorized to execute a contract with Stuart B. Klepesch for the continuation of professional services to assist the Township with legal matters pertaining to those tax foreclosures outlined in tax foreclosure list #37
2. By virtue of resolution 2020-390, \$29,000.00 was appropriated for list #37 and to date \$20,689.72 has been expended. Therefore, there is a remaining balance of \$8,310.28 for the completion of foreclosure list #37.
3. This contract is awarded without competitive bidding as Professional Services pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
4. This contract shall expire on completion of foreclosure list #37 or December 31, 2024 whichever comes first.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.
6. This resolution approves and serves as the Continuation of the contract dated December 16, 2020 extending the contract through December 31, 2024.

Adopted: January 3, 2024

Agenda No. XII 10

~ Resolution 2024 – 061 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE CONTINUATION OF THE 2022 NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITH STUART B. KLEPESCH TO PROVIDE LEGAL SERVICES FOR THE TOWNSHIP OF WEST MILFORD (TAX FORECLOSURE LIST #38)**

**WHEREAS**, the Township of West Milford wishes to continue the award of a professional services contract by virtue of Resolution 2022-046 adopted January 5<sup>th</sup>, 2022 for the 2022 year to represent the Township in foreclosure matters as outlined in foreclosure list #38; and

**WHEREAS**, Stuart B. Klepesch, has worked on these matters on behalf of the Township; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for these services, said funds have been encumbered to account number 01-201-20-145-503 in 2022; and

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**WHEREAS**, Stuart B. Klepesch, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that this firm has not made any reportable contributions to a political or candidate committee in the Township of West Milford with the elected officials in the previous one year, and that the contract will prohibit the firm of Stuart B. Klepesch from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of West Milford in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The Township Mayor and Township Clerk be and are hereby authorized to execute a contract with Stuart B. Klepesch for the continuation of professional services to assist the Township with legal matters pertaining to those tax foreclosures outlined in tax foreclosure list #38
2. By virtue of resolution 2022-046, \$29,000.00 was appropriated for list #38 and to date \$6,200.00 has been expended. Therefore, there is a remaining balance of 22,800.00 for the completion of foreclosure list #38.
3. This contract is awarded without competitive bidding as "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
4. This contract shall expire on completion of foreclosure list #38 or December 31, 2024 whichever comes first.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of the Township Clerk.
6. This resolution approves and serves as the Continuation of the contract dated January 5, 2022 extending the contract through December 31, 2024.

Adopted: January 3, 2024

Agenda No. XII 11

~ Resolution 2024 – 062 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PURCHASE OF #2 ULTRA LOW SULFUR DIESEL FUEL THROUGH THE BERGEN COUNTY COOPERATIVE CONTRACT PURCHASING SYSTEM BID # 20-29 FROM RACHLES/MICHELE'S OIL COMPANY, INC.**

**WHEREAS**, the Township of West Milford is a member of the Bergen County Cooperative Contract Purchasing System; and

**WHEREAS**, the Bergen County Cooperative Contract Purchasing System has awarded Bid # 20-29, #2 Ultra Low Sulfur Diesel Fuel to Rachles/Michele's Oil Company, Inc. and said contract was awarded through the open competitive bidding process and in accordance with N.J.S.A. 40a:11 et seq., Local Public Contracts Law; and

**WHEREAS**, the Township of West Milford anticipates the need for #2 Ultra Low Sulfur Diesel Fuel for the period from January 1, 2024 through December 31, 2024; and

**WHEREAS**, the Director of Public Works has submitted a written recommendation that the Township of West Milford purchase #2 Ultra Low Sulfur Diesel Fuel through the Bergen County Cooperative Contract Purchasing System from Rachles/Michele's Oil Company, Inc. in an amount not to exceed \$150,000.00; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for these purchases, said funds to be encumbered from account number 01-201-31-460-316.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Township Council hereby authorizes the Department of Public Works to expend funds for the purchase of #2 Ultra Low Sulfur Diesel Fuel, for the period from January 1, 2024 through December 31, 2024 in a total not to exceed amount of \$150,000.00 to Rachles/Michele's Oil Company, Inc. through the Bergen County Cooperative Contract Purchasing System Bid # 20-29.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This Resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: January 3, 2024

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Agenda No. XII 12

~ Resolution 2024 – 063 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY FOR APPROVAL TO SUBMIT A GRANT APPLICATION TO THE DEPARTMENT OF COMMUNITY AFFAIRS FOR FIREFIGHTER JACKETS, PANTS, BOOTS, GLOVES, RESCUE HELMETS AND HOODS**

**WHEREAS**, the six (6) fire departments serve the residents of the Township of West Milford and desire to apply for and obtain a grant from the New Jersey Department of Community Affairs (Department) for approximately \$345,000.00; and

**WHEREAS**, the firefighter grant funds will help to cover costs associated with the purchases to outfit the Fire Companies No. 1 through No. 6 with approximately 69 new sets of turnout gear, including firefighter jackets, pants, boots, gloves, rescue helmets and hoods; and

**WHEREAS**, that the Township of West Milford does hereby authorize the application for such a grant; and,

**WHEREAS**, that the Township of West Milford recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of West Milford and the New Jersey Department of Community Affairs; and

**WHEREAS**, that the Township Administrator is authorized to sign the application, and that he or his successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Council of the Township of West Milford and County of Passaic that the Township Administrator is hereby authorized to submit an application to the New Jersey Department of Community Affairs grant funds to be utilized to purchase firefighter protective equipment.

Adopted: January 3, 2024

Agenda No. XII 13

~ Resolution 2024 – 064 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY FOR APPROVAL TO SUBMIT A GRANT APPLICATION TO THE DEPARTMENT OF COMMUNITY AFFAIRS FOR FIREFIGHTER JACKETS, PANTS, BOOTS, GLOVES, RESCUE HELMETS AND HOODS**

**WHEREAS**, the six (6) fire departments serve the residents of the Township of West Milford and desire to apply for and obtain a grant from the New Jersey Department of Community Affairs (Department) for approximately \$345,000.00; and

**WHEREAS**, the firefighter grant funds will help to cover costs associated with the purchases to outfit the Fire Companies No. 1 through No. 6 with approximately 69 new sets of turnout gear, including firefighter jackets, pants, boots, gloves, rescue helmets and hoods; and

**WHEREAS**, that the Township of West Milford does hereby authorize the application for such a grant; and,

**WHEREAS**, that the Township of West Milford recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of West Milford and the New Jersey Department of Community Affairs; and

**WHEREAS**, that the Township Administrator is authorized to sign the application, and that he or his successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Council of the Township of West Milford and County of Passaic that the Township Administrator is hereby authorized to submit an application to the New Jersey Department of Community Affairs grant funds to be utilized to purchase firefighter protective equipment.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Adopted: January 3, 2024

Agenda No. XII 14

~ Resolution 2024 – 065 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE OFFERING OF CERTAIN REAL PROPERTY IN THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC TO THE STATE GREEN ACRES PROGRAM**

**WHEREAS**, the Township owns multiple, vacant parcels of land adjacent to Norvin Green State Forest and the Appalachian Trail; and

**WHEREAS**, the Township has no interest in holding ownership of these seven parcels adjacent to Norvin Green State Forest and the Appalachian Trail and wishes to dispose of Block 1605 Lot 1.03, Block 10510 Lot 4, Block 11501 Lot 6, Block 11501 Lot 32, Block 11501 Lot 33, Block 12305 Lot 17.01, and Block 12305 Lot 17.02; and

**WHEREAS**, The Land Conservancy of New Jersey (TLC-NJ), has prepared an offering form, map, and spreadsheet of these parcels, which are on file in the Clerk's Office; and

**WHEREAS**, the Township wishes to proceed with this Green Acres offering.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of West Milford, in the County of Passaic, and State of New Jersey, as follows:

- 1) The Township authorizes the Administrator to sign the Green Acres offering form.
- 2) Further, if the State accepts the Township's offer as written, The Mayor, Township Attorney, Township Administrator and TLC-NJ are authorized to take all action necessary to effectuate the transfer of these parcels to the State Green Acres Program.

Adopted: January 3, 2024

Agenda No. XII 15

~ Resolution 2024 – 066 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE CHANGE IN CUSTODIAN OF THE RECREATION PETTY CASH FUND**

**WHEREAS**, Elizabeth Pordon was custodian of the Recreation Petty Cash Fund; and

**WHEREAS**, in accordance with N.J.S.A. 40:5-21, the Council of the Township of West Milford is changing custodians to Daniel Kochakji; and

**WHEREAS**, Daniel Kochakji is bonded in the amount of \$50,000 by virtue of a surety bond.

**NOW THEREFORE, BE IT RESOLVED**, that the Council of the Township of West Milford, County of Passaic, State of New Jersey, hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

Adopted: January 3, 2024

Agenda No. XII 16

~ Resolution 2024 – 067 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE 2024 TEMPORARY BUDGET**

**WHEREAS**, NJSA 40A:4-19 provides that where contracts, commitments or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

**WHEREAS**, effective January 1, 2024 said temporary appropriations are extended and now limited to 26.25% of the total appropriation in the 2023 budget, exclusive of any appropriations made for debt service, public assistance, and capital improvement fund in said 2023 budget.

**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of West Milford that the following temporary budget appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for their records:

APPROPRIATION	ACCOUNT NUMBER	2023 BUDGET AS ADOPTED	2024 TEMPORARY BUDGET
Administrator S&W	01-201-20-100-100	335,135	87,973
Administrator O.E.	01-201-20-100-200	102,500	26,906
<b>906</b>		<b>\$437,635</b>	<b>\$114,879</b>
Township Mayor & Council S&W	01-201-20-105-100	50,350	13,217
Township Mayor & Council O.E.	01-201-20-105-200	4,000	1,050
<b>TOTAL</b>		<b>\$54,350</b>	<b>\$14,267</b>
Information Technology S&W	01-201-20-140-100	168,370	44,197
Information Technology O.E.	01-201-20-140-200	60,100	30,000
<b>TOTAL</b>		<b>\$228,470</b>	<b>\$74,197</b>
Legal O.E.	01-201-20-155-200	<b>\$340,000</b>	<b>\$89,250</b>
General Services S&W	01-201-20-161-100	20,000	5,250
General Services O.E.	01-201-20-161-200	213,000	75,566
<b>TOTAL</b>		<b>\$233,000</b>	<b>\$80,816</b>
Engineering S&W	01-201-20-165-100	291,355	76,481
Engineering O.E.	01-201-20-165-200	97,700	25,646
<b>TOTAL</b>		<b>\$389,055</b>	<b>\$102,127</b>
Insurance, Other	01-201-23-210-200	1,080,000	550,000
Insurance, Group	01-201-23-220-200	3,656,000	959,700
Health Benefit Waiver	01-201-23-230-200	85,000	22,313
<b>TOTAL</b>		<b>\$4,821,000</b>	<b>1,532,013</b>
Clerk S&W	01-201-20-120-100	245,677	64,490
Clerk O.E.	01-201-20-120-200	35,000	9,188
<b>TOTAL</b>		<b>\$280,677</b>	<b>\$73,678</b>
Elections S&W	01-201-20-146-100	1,500	394
Elections O.E.	01-201-20-146-200	31,800	8,348
<b>TOTAL</b>		<b>\$33,300</b>	<b>\$8,742</b>
Treasurer S&W	01-201-20-130-100	332,190	87,200
Treasurer O.E.	01-201-20-130-200	22,075	13,000
<b>TOTAL</b>		<b>\$354,265</b>	<b>\$100,200</b>
Audit	01-201-20-135-200	40,000	-
Audit Additional Services	01-201-20-135-200	26,000	15,000
<b>TOTAL</b>		<b>\$66,000</b>	<b>\$15,000</b>
Tax Collector S&W	01-201-20-145-100	201,619	52,925
Tax Collector O.E.	01-201-20-145-200	51,570	13,537
<b>TOTAL</b>		<b>\$253,189</b>	<b>\$66,462</b>
Tax Assessor S&W	01-201-20-150-100	205,779	54,017
Tax Assessor O.E.	01-201-20-150-200	17,955	4,713
<b>TOTAL</b>		<b>\$223,734</b>	<b>\$58,730</b>
Planning Board O.E.	01-201-21-180-200	<b>\$20,325</b>	<b>\$20,325</b>
Planning Comprehensive S&W	01-201-21-181-100	139,045	36,499
Planning Comprehensive O.E.	01-201-21-181-200	25,775	25,775
<b>TOTAL</b>		<b>\$164,820</b>	<b>\$62,274</b>
Zoning Administration S&W	01-201-21-185-100	115,460	30,308
Zoning Administration O.E.	01-201-21-185-200	0	0
<b>TOTAL</b>		<b>\$115,460</b>	<b>\$30,308</b>
Board of Adjustment O.E.	01-201-21-186-200	<b>\$35,285</b>	<b>\$35,285</b>
Historic Preservation S&W	01-201-20-175-100	1,560	410

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APPROPRIATION	ACCOUNT NUMBER	2023 BUDGET AS ADOPTED	2024 TEMPORARY BUDGET
Historic Preservation O.E.	01-201-20-175-200	1,000	500
<b>TOTAL</b>		<b>\$2,560</b>	<b>\$910</b>
Building S&W	01-201-22-195-100	437,280	114,786
Building O.E.	01-201-22-195-200	85,737	22,506
<b>TOTAL</b>		<b>\$523,017</b>	<b>\$137,292</b>
Environmental Commission S&W	01-201-22-196-100	2,000	525
Environmental Commission O.E.	01-201-22-196-200	1,650	1,650
<b>TOTAL</b>		<b>\$3,650</b>	<b>\$2,175</b>
Police Patrol S&W	01-201-25-240-100	5,120,580	1,344,152
Police Patrol O.E.	01-201-25-240-200	456,417	119,809
Police Patrol Purchase of Police Vehicles	01-201-25-240-900	-	-
Police Detective S&W	01-201-25-241-100	-	-
Police Administration S&W	01-201-25-242-100	608,340	159,689
Police Communication S&W	01-201-25-243-100	383,850	100,761
Police Communication O.E.	01-201-25-243-400	500	131
Police Specials S&W	01-201-25-244-100	36,000	9,450
Police Specials O.E.	01-201-25-244-200	9,475	2,487
<b>TOTAL</b>		<b>\$6,615,162</b>	<b>\$1,736,479</b>
Emergency Management S&W	01-201-25-252-100	10,405	2,731
Emergency Management O.E.	01-201-25-252-200	59,500	15,619
<b>TOTAL</b>		<b>\$69,905</b>	<b>\$18,350</b>
First Aid - WMFAS Contributions	01-201-25-260-200	124,500	46,265
First Aid - UGLFAS Contributions	01-201-25-260-200	51,750	0
<b>TOTAL</b>		<b>\$176,250</b>	<b>\$46,265</b>
Aid To Vol. Fire Co.	01-201-25-255-200	120,000	31,500
Fire Prevention Bureau S&W	01-201-25-265-100	168,625	44,264
Fire Prevention Bureau O.E.	01-201-25-265-200	19,000	4,988
Fire Co. Administration S&W	01-201-25-266-100	11,100	2,914
Fire Co. Administration O.E.	01-201-25-266-200	320,650	84,171
LOSAP	01-201-25-267-200	140,000	-
<b>TOTAL</b>		<b>\$779,375</b>	<b>\$167,837</b>
DPW Streets & Roads S&W	01-201-26-290-100	2,140,888	561,983
DPW Streets & Roads O.E.	01-201-26-290-200	1,010,000	265,125
DPW Buildings & Grounds S&W	01-201-26-291-100	132,545	34,793
DPW Buildings & Grounds O.E.	01-201-26-291-200	313,500	82,294
DPW Snow Removal S&W	01-201-26-294-100	250,000	250,000
DPW Snow Removal O.E.	01-201-26-294-200	1,234,000	1,234,000
DPW Vehicle Maintenance S&W	01-201-26-315-100	381,385	100,114
DPW Vehicle Maintenance O.E.	01-201-26-315-200	493,500	160,000
<b>TOTAL</b>		<b>\$5,955,818</b>	<b>\$2,688,309</b>
Public Health S&W	01-201-27-330-100	47,109	12,366
Public Health O.E.	01-201-27-330-200	31,250	8,203
Vital Statistics S&W	01-201-27-331-100	41,145	10,801
Vital Statistics O.E.	01-201-27-331-200	2,000	525
Housing Standard Bureau O.E.	01-201-27-332-441	8,000	2,100
Environmental Health S&W	01-201-27-335-100	242,836	63,744
Environmental Health O.E.	01-201-27-335-200	139,470	36,611
Animal Control O.E.	01-201-27-340-200	90,000	23,625

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<b>TOTAL</b>		<b>\$601,810</b>	<b>\$157,975</b>
Recreation Programs S&W	01-201-28-370-100	121,045	31,774
Recreation Programs O.E.	01-201-28-370-200	135,000	35,438
Recreation Bubbling Springs S&W	01-201-28-371-100	250,000	-
Recreation Bubbling Springs O.E.	01-201-28-371-200	65,000	50,000
Recreation Administration S&W	01-201-28-372-100	186,121	48,857
Recreation Administration O.E.	01-201-28-372-200	26,800	7,035
Recreation Community Center S&W	01-201-28-374-100	50,000	13,125
Recreation Community Center O.E.	01-201-28-374-200	0	0
Recreation Parks Maintenance S&W	01-201-28-375-100	378,959	99,477
Recreation Parks Maintenance O.E.	01-201-28-375-200	0	0
Senior Citizen Services S&W	01-201-28-376-100	60,730	15,942
Senior Citizen Services O.E.	01-201-28-376-200	8,000	2,100
<b>TOTAL</b>		<b>\$1,281,655</b>	<b>\$303,748</b>
Veteran's Bureau S&W	01-201-20-172-100	1,335	350
Veteran's Bureau O.E.	01-201-20-172-200	150	39
<b>TOTAL</b>		<b>\$1,485</b>	<b>\$389</b>
Celebration of Public Events O.E.	01-201-30-420-200	<b>\$38,000</b>	<b>\$9,975</b>
Mass Transportation S&W	01-201-30-432-100	<b>\$48,165</b>	<b>\$12,643</b>
Library S&W	01-201-29-390-100	560,000	147,000
Library O.E.	01-201-29-390-200	719,024	188,744
<b>TOTAL</b>		<b>\$1,279,024</b>	<b>\$335,744</b>
Municipal Court S&W	01-201-43-490-100	298,985	78,484
Municipal Court O.E.	01-201-43-490-200	23,450	6,156
Municipal Court Prosecutor S&W	01-201-43-491-101	39,550	10,382
Municipal Court Prosecutor O.E.	01-201-43-491-200	600	158
Public Defender	01-201-43-495-450	10,000	2,625
<b>TOTAL</b>		<b>\$372,585</b>	<b>97,805</b>
Utilities-Electricity	01-201-31-430-200	129,600	34,020
Utilities-Street Lighting	01-201-31-435-200	74,500	19,556
Utilities-Telephone	01-201-31-440-200	140,000	36,750
Utilities-Natural Gas	01-201-31-446-200	58,400	15,330
Utilities-Fuel	01-201-31-460-200	440,000	115,500
<b>TOTAL</b>		<b>\$842,500</b>	<b>\$221,156</b>
<b>MISCELLANEOUS &amp; STATUTORY EXPENDITURES</b>			
PERS	01-201-36-471-532	1,117,516	-
Social Security	01-201-36-472-533	660,000	173,250
PFRS	01-201-36-473-534	1,678,097	-
Defined Contributions Retirement Program	01-201-36-475-536	15,000	3,938
<b>TOTAL</b>		<b>\$3,470,613</b>	<b>\$177,188</b>
Salaries & Wages Adjustment Account	01-201-37-480-501	-	-
Compensated Absences	01-201-38-485-110	<b>\$50,000</b>	<b>\$13,125</b>

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Inter-local Agreement Health	01-201-47-500-200	\$180,000	\$47,250
Inter-local Agreement Registrar	01-201-47-600-200	-	-
<b>DEFERRED CHARGES &amp; RESERVE FOR UNCOLLECTED TAXES</b>			
Judgements	01-201-37-481-529	-	-
Deferred Charges	01-201-46-886-000	75,193	-
Emergency Authorization	01-201-46-887-528	-	-
Reserve for Tax Appeals	01-201-46-886-667	-	-
Deficit in Assessment cash	01-201-46-887-531	-	-
Reserve for Uncollected Taxes	01-201-50-899-200	2,300,000	-
<b>TOTAL</b>		<b>\$2,375,193</b>	<b>-</b>
GRANTS	G-02-41	\$247,107	-
<b>SUBTOTAL</b>		<b>\$32,964,439</b>	<b>\$8,653,165</b>
Capital Improvement Fund	01-201-44-900-200	290,000	-
Capital Improvement Fund Equipment Brine	01-201-44-900-012	-	-
Capital Annual Fire Equipment	01-201-44-900-261	175,000	-
<b>TOTAL</b>		<b>\$465,000</b>	<b>-</b>
Debt Service Total		\$3,874,977	\$1,787,935
<b>TOTAL OPERATING BUDGET</b>		<b>\$37,304,416</b>	<b>\$10,441,100</b>
<b>SOLID WASTE DISTRICT BUDGET</b>			
Solid Waste S&W	26-201-55-500-100	134,940	35,422
Solid Waste O.E. All Other	26-201-55-500-200	79,100	20,764
Contractual Services	26-201-55-500-514	2,304,000	604,800
Disposal Fees	26-201-55-500-548	1,000,125	262,533
Grants - Recycling County of Passaic		-	-
Prior Year's Bills		-	-
Commercial Pick Up		-	-
<b>TOTAL SOLID WASTE DISTRICT BUDGET</b>		<b>\$3,518,165</b>	<b>\$923,519</b>

Adopted: January 3, 2024

Agenda No. XII 17

~ Resolution 2024 – 068 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE ISSUANCE OF VARIOUS LICENSES FOR THE LICENSE YEAR 2024**

**WHEREAS**, applications have been made for the new licenses and the renewal of various Licenses for the 2024 license year; and

**WHEREAS**, reports of recommendation have been received from applicable Township Departments recommending the issuance of said licenses as listed below; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford does hereby approve the issuance of 2024 Licenses as listed below:

	2024 PRECIOUS SECONDHAND METALS
2024-01	Jenti Jewelers Corporation
	2024 FIREARMS RANGE
2024-01	Meadowbrook Rifle & Pistol Club
	2024 CANNABIS LICENSES
2401-01	Mountain View Pharmacy LLC - Class 5 Retailer



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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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2024-02	Soulflora Inc. – Class 5 Retailer
2024-03	Elevated Herb LLC – Class 5 Retailer

Adopted: January 3, 2024

Motion to move Resolutions 2024-055 through 2024-068.

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 Moved: Erik                      Seconded: Lichtenberg  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
 Abstain: Conlon only on Resolution 2024-063  
 Voted Nay:  
 Motion carried:

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Agenda No. XIII

**Consent Agenda**

~ Resolution 2024 – 069 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING PASSAGE OF CONSENT AGENDA**

**WHEREAS**, the Mayor and Township Council of the Township of West Milford has reviewed the Consent Agenda consisting of various proposed Resolutions.

**NOW, THEREFORE, BE IT RESOLVED**, that the following Resolutions on the Consent Agenda are hereby approved:

**Resolutions:**

- a) **2024-070** – Refund Site & Plan Review Bond Fee
- b) **2024-071** – Refund Zoning Board Escrow Monies
- c) **2024-072** – Authorize Amendment to Resolution 2023-433

Adopted: January 3, 2024

Agenda No. XIII a

~ Resolution 2024 – 070 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF SITE AND PLAN REVIEW BOND FEE**

**BE IT RESOLVED**, upon the recommendation and request of the Township Engineering Department, the following bonded fee for a Certificate of Occupancy Site and Plan Review be refunded:

Block/Lot Street Address	Refund Amount	Refund to	Site Plan Permit No.
10002/1 11 Virginia Lane	\$1,250.00	14 Roth Avenue Franklin, NJ 07417	# SP18-010

Adopted: January 3, 2024

Agenda No. XIII b

~ Resolution 2024 – 071 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING A REFUND FOR ZONING BOARD ESCROW MONIES**

**BE IT RESOLVED**, that Resolution compliance has been met:

Address	Account No.	Amount to be Refunded
Dunsdon Enterprises, LLC 80 Mountain Ave. Westwood, NJ 07675	16-288-56-705-115	\$10,635.33

Adopted: January 3, 2024

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Agenda No. XIII c

~ Resolution 2024 – 072 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING A CORRECTION TO RESOLUTION 2023-433 “REINSTATEMENT OF TAXES”**

**WHEREAS**, there appears on the tax records receipt of payment of taxes; and

**WHEREAS**, the Collector of Taxes recommends the correction to Resolution 2023-433 to add block 13203 lot 032 as shown below.

**NOW, THEREFORE BE IT RESOLVED**, that the proper officers be and they are hereby authorized and directed to reinstate as listed below:

- REASON:**
- |                             |                              |
|-----------------------------|------------------------------|
| 1. Insufficient Funds       | 5. Unauthorized Corp Debit   |
| 2. No Account/Cannot Locate | 6. No Signature              |
| 3. Account Closed           | 7. UCF (Uncollectable Funds) |
| 4. Stop Payment             | 8. Non-Transaction Account   |

Block - Lot	Name	Amount	Int	Year	Reason
13203-032		\$3,371.98		2023	2
15101-017		\$6,097.27		2023	1
04901-037		\$3,476.48		2023	2
05204-010		\$1,622.00	\$48.44	2023	1
Total		\$14,567.73	\$48.44		

Adopted: January 3, 2024

Motion to move Resolutions 2024-069 through 2024-072.

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 Moved: Erik Seconded: Conlon  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
 Voted Nay: None  
 Motion carried:  
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Agenda No. XIV

**Approval of Expenditures**

~ Resolution 2024 – 073 ~

**RESOLUTION APPROVING THE PAYMENT OF BILLS**

**WHEREAS**, the Township Treasurer has submitted to the members of the Township Council a supplemental report listing individual disbursement checks prepared by this office in payment of amounts due by the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Treasurer’s report of checks prepared by the Treasurer’s Office be approved and issued as follows:

Acct #	Account Name	Amount
1	Current Account	\$147,228.20
3	Reserve Account	25,210.00
2	Grants	12,180.12
6	Refunds	11,885.33
1	General Ledger	0.00
26	Refuse	268,849.99
4	Capital	858,153.69
19	Animal Control	0.00
19	Heritage Trust	0.00
19	Open Space Trust	0.00
19	Trust	11,102.23
19	Scala Trust	0.00
16	Development Escrow	0.00
19	Tax Sale Trust	0.00
21	Assessment Trust	0.00

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

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Table with 3 columns: Description, Special Reserve, and Amount. Rows include Total (\$1,334,758.56), Less Refund Resolution (-11,885.33), Actual Bills List (\$1,322,873.23), and Total Expenditures (\$1,975,520.99).

Adopted: January 3, 2024

Moved: Erik Seconded: Lichtenberg
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden
Voted Nay: None
Motion carried:

Agenda No. XV

Reports of Mayor, Council Members, Administrator, and Attorney

Mayor Dale - Thanked everyone for all the support and congratulated the police that were sworn in. Happy New Year to all and we have a lot of great things planned for 2024.

Councilman Chazukow - Wished everyone a happy, healthy, safe and prosperous New Year.

Councilwoman Lichtenberg - Wished everyone a healthy and happy 2024. The Hope One Assistance Van will be at ShopRite on January 16th from 10 a.m. to 2 p.m.

Councilman Goodsir - Registration is now open for Indoor Soccer at the Recreation Center. The registration deadline is February 11th. There are a few openings remaining for the Soccer Squirts programs for children ages 2-6. Registration is open for Imagine with Music pajama party. Children will learn through various child safe instruments. The Recreation Center is serving as drop off location for West Milford Township Food Pantries. Food can be dropped off at the Recreation Center, 66 Cahill Cross Road. The drop box is located in the foyer at the Recreation Center. Please no expired food products, fresh food or any food that needs to be frozen or refrigerated or that has been previously frozen. Happy New Year to everyone.

Councilman Conlon - Congratulated the police officers and the Township officials and reappointed committee members and he is looking forward to working with everyone again this year. He wishes everyone a happy, healthy, successful and joyful 2024.

Councilman Marsden - Happy New Year everyone.

Councilwoman Erik - Happy New Year to all. Anyone who would like to donate more Christmas ornaments can contact the Recreation Department.

Administrator Senande - No report.

Attorney Pasternak - No report.

Agenda No. XVI

Appointments and Resignations

None

Agenda No. XVIII

Adjournment

Moved: Conlon Seconded: Goodsir
Voted Aye: Unanimous voice vote
Voted Nay: None
Motion carried:

The meeting adjourned at 7:16 p.m.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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Approved: January 17, 2024

Respectfully submitted:

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Deidre Ellis, Keyboarding Clerk II

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MICHELE DALE, MAYOR

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WILLIAM SENANDE, TOWNSHIP CLERK